

**Annual General Meeting
7.30pm, 14 October 2010
Minutes – issue 1**

Held at The Compass Inn, Tormarton.

1 Chairman's report

Richard Danbury presented his Chairman's report, reviewing the club's activities during the past year, including club meetings and social events, the website, online membership applications, Nova magazine, sites management, competitions, coaching, and safety.

Regarding sites management, Richard reported that the club completed negotiations with the National Trust during the year for the use of two new sites: Morgan's Ridge and Spencer's Bowl. Richard explained that the arrangement represents about two year's of work (much of it done by Nick Somerville, the club's Sites Officer), and emphasized that it is important for pilots to adhere to the rules that have been agreed with the National Trust.

Richard also reminded members that the club has an open sites policy, but explained that the new sites are members-only at the insistence of the National Trust.

Richard reported that the online membership administration system has reduced the workload involved in membership administration, to the point where it is no longer necessary to have a Membership Secretary. Instead, the membership administration is best carried out by the Treasurer, since much of the administration involves financial transactions.

He also explained that the present constitution requires the club committee to include a Chairman, Treasurer and Membership Secretary, but that a more conventional club committee makeup calls for a Chairman, Treasurer and Secretary. He explained that this is the reason for the proposed resolution to alter the club constitution.

Richard thanked the 2010 committee for their hard work during the year, especially Ali Lees and Martin Nichols, who are standing down from the committee, and Andre Odinius who had to relinquish the Membership Secretary role during the year due to work commitments.

2 Treasurer's report

Graham Richards presented his Treasurer's report. The report gave details of the income and expenditure for the year, including figures for the Christmas party, club meetings, sites fees, assets and consumables, competition fees, trophies, and the club magazine. He also gave a breakdown of income and expenditure for the Mere Bash. He told the meeting that the club's total funds increased during the year by £155.72 to £12,342.24.

Graham reported that a club member had volunteered to audit the accounts, but it had not yet been possible to arrange a mutually convenient time to do that. An arrangement will be made as soon as possible.

Graham said that many members are now making payments for membership fees and event tickets by means of electronic banking. He appealed to members to include their name and a meaningful reference when they make a transfer, and to inform Graham by email that the transfer has been made. Only then can Graham reconcile the accounts correctly. The same applies if members make an over-the-counter transfer at a bank.

Graham said that he is now using Microsoft Money to manage the club's funds and that that has made the task easier.

Graham also listed the clubs assets.

3 Membership Secretary's report

Graham Richards presented a report on membership figures. Graham took over the administration of membership during the year, when Andre Odinius relinquished the role.

Avon Hang Gliding and Paragliding Club

Membership numbers have gradually declined each year since 2004, and dropped by a further 7 in 2010 to 167. Notwithstanding that decline, the club made a small surplus this year, indicating that the membership fee is set at about the right level. It was observed that the club's two new members-only sites may encourage an increase in membership during the coming year.

Graham observed that in this and previous years, the membership figures have been reported for years to 30 September. However, the club's membership year runs to 31 March, so he recommends that the figures be linked to the membership year in future.

4 Resolution to alter the wording of the club constitution

Resolution: to alter the wording of the club constitution (currently Issue 3, 6 October 2009) from:

6. COMMITTEE

The business of The Club shall be managed by a Committee consisting of not less than five Voting Members, in which number shall be included the undermentioned officers of The Club:

- Chairman
- Membership Secretary
- Treasurer

to:

6. COMMITTEE

The business of The Club shall be managed by a Committee consisting of not less than five Voting Members, in which number shall be included the undermentioned officers of The Club:

- Chairman
- Secretary
- Treasurer

Vote: 29 for the resolution, 1 against.

RESOLUTION CARRIED

5 Election of the committee for 2011

The following club members were elected unopposed to committee posts for 2011.

Committee post	Name
Chairman	Richard Danbury
Treasurer	Graham Richards
Secretary	VACANT
Social Secretary	Ian Anslow
Sites (Overall)	Nick Somerville
Sites (North)	Wayne Buckland
PG Safety	Richard Hellen
PG Competitions	Ken Wilkinson

Avon Hang Gliding and Paragliding Club

Committee post	Name
PG Low Airtime	Iain Mackenzie
HG Safety	Tony Moore
HG Competitions	Neil Atkinson
HG Low Airtime	John Cheale
Nova Editor	Rob Kingston
Webmaster	Rich Harding
Librarian	Ben Friedland
Chief Coach HG	Chris Jones
Chief Coach PG	Mel Rawlings

Richard Danbury welcomed Ian Anslow and Mel Rawlings to the committee.

The meeting was closed at approximately 8.30pm.